

Attachment 1

Conference Daily Agenda

(Programmes are subject to changes)

Date	Time	Speakers	Activities
13 Sept	18:30 – 22:00		Welcome Dinner hosted by SGBC
14 Sept	8:30 – 9:00		Conference register and catalog collection
	9:00 -10:00		Opening Ceremony of Conference
	10:00 – 10:30		Networking Tea Break
	12:30 - 14:00		Networking Lunch
	14:00 – 15:30		Session 1 : Tropical Sub-Tropical GBC - Tropical Architecture 1.Presentation by 3 experts (20 minutes each) 2. Interactive between experts and guests
	15:30 – 16:00		Networking Tea Break
	16:00 – 17:30		Session 2: Tropical Sub-Tropical GBC -Shading (Green Roofing & Façade) 1. Presentation by 3 experts (20 minutes each) 2. Interactive between experts and guests
	18:30 – 20:00		Networking Dinner
15 Sept	11:00—12:30		Session 3 : Tropical Sub-Tropical GBC - Natural Ventilation 1.Presentation by 3 experts (20 minutes each) 2. Interactive between experts and guests
	12:30 – 14:00		Networking Lunch
	14:00 – 15:30		Session 4 : Tropical Sub-Tropical GBC -Three Dimensional Greening 1.Presentation by 3 experts (20 minutes each) 2. Interactive between experts and guests
	15:30 – 16:00		Networking Tea Break
	16:00 – 18:00		Session 5: Sharing Session with other GBCs - Carbon Accounting 1.Presentation by 3 experts (20 minutes each) 2. Interactive between experts and guests 3. Handing over ceremony
	18:30 – 22:30		SGBC 2nd Anniversary Dinner

Participants Reply Slip

Name		Gender		Photo (Please upload the electric version of your photo as this is very important)
Company		Position		
Correspondent Address		Postcode		
Mobile NO.		Fax		
Office NO.		E-mail		
Fees	<p>Attending Conference <input type="checkbox"/></p> <p>Conference registration fee</p> <ol style="list-style-type: none"> 1. IGBC Fee for GBC's Member: SGD750/person (Excluding Green Mark Tour) 2. Complimentary conference tickets for 2 Council members from each GBC. <p>Submitting papers <input type="checkbox"/></p> <ol style="list-style-type: none"> 1. Selected speaker will be entitled to 1 complimentary conference ticket. 2. The Title & synopsis to be submitted by 31 May 2011 3. Mid-June, selected speakers will be notified 4. Power point slides or full papers to be submitted by 31 August 2011 			
Participating Options	<p>Notice:</p> <p>Please confirm the date to enter this event by 31st May 2011 with returning of this reply slip for us. Please tick the follow options as confirmation:</p> <p><input type="checkbox"/> One day Green Mark Tour organize by BCA (not included in conference registration fee)</p> <p><input type="checkbox"/> welcome dinner on 13th Sept 2011 (Invited Guests)</p> <p><input type="checkbox"/> Opening Ceremony on 14th Sept 2011 (All are welcome)</p> <p><input type="checkbox"/> Networking Dinner on 14th Sept 2011 (Invited Guests)</p> <p><input type="checkbox"/> SGBC 2nd Anniversary Dinner on 15th Sept 2011 (Invited Guests)</p>			
Accommodation Requirement	<p>Do you need us to book the hotel in the conference venue for you?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Hotel reservation required: from _____ to _____</p> <p>Number of nights in total: _____</p> <p>Room type:</p> <p><input type="checkbox"/> Standard Double <input type="checkbox"/> Standard Single</p> <p><input type="checkbox"/> Business Suite <input type="checkbox"/> Availability to share: <input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
Contact Info	<p>Contact: : Ms Candy Tan E-mail: candy_tan@sgbc.sg</p> <p>Tel: 65 - 6634 5518 ext 102 HP: 65 – 9745 9830 Fax: 65 – 6634 5528</p> <p>Address: 11 Bishan Street 21 #04-04A Singapore</p>			
Additional Info	<p>Please notify us if you are already the member of national or local green building associations.</p> <p>Members of : _____</p>			